

Corrales International School

After Care Program

RULES & PROCEDURES

Rules:

1. Respect yourself. Do not do anything to harm yourself, put yourself in danger, or speak negatively about yourself.
2. Respect others. Listen when others are speaking, be courteous and kind to others, cooperate with teachers and classmates, do not physically or verbally harm anyone (including animals), do not put anyone in danger.
3. Be helpful. Ask where you can be helpful, or take initiative to make activities easier for the group.
4. No unhealthy food or candy.
5. Speak at a quiet volume when indoors.
6. Keep your hands and feet to yourself.
7. Do not bring any electronic games, music players, gadgets, etc. to After Care.

Consequences if you choose to break a rule:

1. Verbal Warning
2. Student removed from activity.
3. Student's parent(s) notified of misbehavior at pick-up.
4. Parent meeting requested. Temporary Suspension from After Care Program.
5. Parent Meeting requested. Long-term or permanent suspension from After Care Program.
** If a student places himself/herself or others in danger, or is harmful to another student, parents will be notified on the first offense.**

Procedures:

1. Enter the After Care area quietly, and sign in immediately.
2. Stay with the group at all times. All students should remain within sight and hearing distance of After Care personnel at all times.
3. Ask for permission to go to the restroom or go to another area.
4. Clean up tools, games, and/or materials when finished, before moving on to another activity.
5. Students may not leave After Care until an authorized adult has signed them out.

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____